Florida Mobile Home Manufacturer Licensing Requirements



State of Florida

Department of Highway Safety and

Motor Vehicles

Florida Licensing Requirements for Mobile Home Manufacturers

The Dealer License Section, Bureau of Issuance Oversight regulates the license issuance for mobile home manufacturers license applicants.

The Florida law requires mobile home manufacturers to be licensed by the Department in order to conduct business in the State of Florida.

Section <u>320.8225</u>, Florida Statutes, provides information regarding the licensing of mobile home manufacturers.

Applicants must complete and submit form <u>HSMV 84256</u> with the required documents and fee to the Department. A check list of required documents is attached to application form <u>HSMV 84256</u> that can be downloaded from the Department's website at http://flhsmv.gov/dmv/forms/BFO/84256.pdf.

All mobile home manufacturer applicants must submit an original surety bond or an irrevocable letter of credit for \$50,000 with their original license application and a continuation certificate each year at the time of renewal. Each factory location that is conducting business in the State of Florida must be licensed by the Department. Only one surety bond or letter of credit shall be required for each manufacturer, regardless of the number of factory locations.

It is important for all business entities to have an active registration of their business name and fictitious name(s) (if applicable) with the Division of Corporations to be able to legally conduct business in the state of Florida (access at www.sunbiz.org). A copy of this registration must be submitted with their application.

IMPORTANT: No shipment or sale of mobile homes can be done before the mobile home manufacturer is properly licensed as per the requirements of section 320.8225 and the associated dealers are properly licensed as per the requirements of section 320.77, Florida Statutes.

Unauthorized sales of mobile homes to unlicensed dealers is a violation of sections 320.8225 and 320.77, Florida Statutes.

Mobile home manufacturer licenses are issued by the Dealer License Section in Tallahassee. Mobile home dealer license applicants must submit their application to the Regional Office responsible for their dealership.

Florida Licensing Requirements for Mobile Home Manufacturers

The Manufactured Housing Section, Bureau of Issuance Oversight, regulates the license issuance for mobile home installers.

Individuals and mobile/manufactured home dealers who install mobile/manufactured homes are required to be licensed by the Department as installers. They must complete a pre-licensing course and must submit a surety bond for \$5000 and \$100,000 liability insurance. Licenses are renewed annually.

For more details on mobile/ manufactured home installation, contact the Manufactured Homes Section at 850-617-3004.

LICENSE FEE SCHEDULE

License Type		Renewal Fee
Mobile	\$340.00	\$140.00
Home		
Manufac-		
turer		
(MH)		

LICENSING PERIOD

License Type	Licensing Period
Mobile Home Manufacturer (MH)	Oct 1-Sept 30

Useful Links

Florida Statutes: www.flsenate.gov

Florida's Dealer Handbook: http://final.new.red http://final.new.red http://final.

How Do I?: http://flhsmv.gov/dmv/HowDol/ManuImpDist.pdf

Frequently Asked Questions for Florida Manufacturers of Mobile Homes: http://flhsmv.gov/dmv/FAQ_MID_MH.pdf

Frequently Asked Questions for Mobile/Manufactured Homes: http://flhsmv.gov/mobilehome/

Application Form HSMV 84256: http://flhsmv.gov/dmv/forms/ BFO/84256.pdf Valuable information on licensing procedures and requirements can be accessed at the Department's website at http://www.flhsmv.gov/html/titlinf.html and selecting "Dealer, Manufacturer, Distributor and Importer Information."

For further assistance, please call the Dealer License Section at 850-617-3003 (press 1).



State of Florida Division of Motorist Services

Dealer License Section

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